



Minutes of the Board of Director's Meeting

Monday, January 21, 2019, 4:30 pm

Bridge Centre of Niagara

Present: Muriel Tremblay, Wiebe Hoogland, Chris Loat, Kathy Morrison, Chandi Jayawardena

In Attendance: Claude Tremblay, John Mackay, Lorna Johnson

Regrets: Elinor Grill, Lucy McEwen, Paul Cronin

#	Item	Action
1	Welcome and Call to Order Muriel made the welcome and called the meeting to order at 4:30 pm.	
2	Review and Approval of Agenda Moved by Chris and seconded by Kathy that the agenda be approved. All in favour. Approved.	
3	Approval of Minutes from the Board Meeting on September 17, 2018 Moved by Chris and seconded by Muriel that the minutes be approved. All in favour. Approved. Kathy will post it on the Unit website.	Kathy
4	<p>President's Report</p> <p>We have successfully made it through our first year as a new Unit within District 2. At this point in time we have been quite successful in putting a lot of infrastructure in place to plan and manage our tournaments, thanks in a large part to the dedication and commitment of Claude, our Tournament Chair.</p> <p>a) Confirm Board Organization and Committee Chairs – All current Executive Officers and Chairs agreed to continue in their positions for the next term. Therefore, 2019/20 term the Board Members and Volunteers will be as follows:</p> <ul style="list-style-type: none"> • Muriel Tremblay - President & D2 Representative • Wiebe Hoogland - Vice President, D2 Representative & Publicity Chair • Chandi Jayawardena - Secretary & Education Chair • Chris Loat - Treasurer & Recorder • Kathy Morrison – Membership, Web Master & Electronic Contact • Lucy McEwen - I/N Coordinator • Elinor Grill - Member at Large • Claude Tremblay - Tournament Chair • Paul Cronin - Disciplinary Chair 	

	<ul style="list-style-type: none"> • John Mackay - Auditor <p>In addition, it was decided to recruit a new non-board member to be our Equipment Manager.</p> <p>b) Planning Session & Budgeting for 2019 - Scheduled for March 13 to get ready for the 2nd AGM. Committee Chairs will prepare their annual plans & budgets (income and/or expenses) for the planning session.</p> <p>c) AGM – It was decided to hold it at BCON on Saturday, April 6, 2019 (Special Unit Game at 1:00 pm, AGM at 4:30 pm & Dinner at 5:30 pm) at a special rate of \$10 for game and dinner. Those who do not attend the meeting yet come for the dinner will be charged \$20.</p> <ul style="list-style-type: none"> • John will operate a cash bar during the social. • Lorna will organize the dinner. • The AGM notice to all Members to be completed on March 13th with agenda, 2018 AGM minutes, Year End financial report, auditor’s report, and 2019/2020 budget. • Once all items are received (soon after March 13), Kathy will post on our website. • Chandi will arrange hard copies to be kept in our clubs two weeks prior to the AGM. • Muriel will ask Jerry to prepare a poster to promote our meeting at both club venues. • Kathy will send out an e-mail to all of our members inviting them to attend the AGM. She will also include a link to each of the club websites to provide the information online. <p>d) Workshop for Directors on ACBL Law Changes in 2017 – It was decided that Muriel & Claude will develop material and conduct a full-day workshop at \$50 per attendee (including the cost of the workshop booklet). Unit will pay the facilitators up to \$1,000 (for 20 attendees or more).</p>	<p>Muriel</p> <p>All</p> <p>John Lorna</p> <p>Muriel & Chris</p> <p>Kathy</p> <p>Chandi</p> <p>Muriel</p> <p>Kathy</p> <p>Muriel & Claude</p> <p>Chris</p>
5	<p>Treasurer’s Report</p> <p>Chris was requested to include more supporting details on financial statement. Figures to be synchronized with financial reports from unit tournaments. Revised report to be submitted to the Board for approval.</p>	<p>Chris</p>
6	<p>Reports from Committee Chairs</p> <p>Tournament Chair</p> <p>I. Grant Application - A Standard Grant Application for Funding (SGAF) from Employment and Social Development Canada (ESDC) has been approved by the Government for \$24,400 to purchase tournament equipment. We have to wait for signed agreement before we can make any purchases. The Board will be kept informed of the progress and next steps.</p>	<p>Muriel</p>

<p>II. Fall Open Sectional November 9-11, 2018 @ NOTL CC - Lorna reported that the tournament was well attended with 30% from Niagara and 70% from non-Niagara. Very successful and exceeded our budget. Survey completed by 144 players graded organization, operation, hospitality, facilities, prizes and overall experience as very good. It was suggested that in the future, two sessions to be held on Friday.</p> <p>III. Winter Open Sectional February 8-10, 2019 @ Holiday Inn & Suites - Wiebe reported that arrangements have being made for a successful tournament.</p> <p>IV. Spring 0-750 Sectional May 31-June 2, 2019 @ NOTL CC - Muriel reported that plans for this new tournament are well underway. The Director in Charge is Claude Tremblay and he will select his Assistant Tournament Director. Lynn Roselli has prepared a hospitality plan and has secured her helpers for each day.</p> <p>V. Fall Open Regional November 5-10, 2019 @ Crowne Plaza Niagara Falls – Board agreed to have 2 Co-Chairs (Lorna Johnson and Kathy Morrison).</p> <p>VI. Tournament Supplies / Equipment Purchase - Claude reported that once we receive the grant money, we will purchase what we need to run our tournaments. We have purchased some storage boxes for the bid boxes, pencils, forms, etc. We have designed our Unit forms: Tournament Entries, Team Entry, Registration, Partnership, Registration and Free Entry.</p>	<p>Claude</p> <p>Wiebe</p> <p>Muriel</p> <p>Lorna</p> <p>Claude</p>
<p>Update from D2</p> <p>I. D2 By-laws - Wiebe has circulated the draft by-laws to the Board.</p> <p>II. Motion for D2 to approved 8-10 years of Regional - Lorna and Claude have met/talked with the Crowne Plaza in Niagara Falls several times to discuss the future of our Regionals. During those discussions we were given 24 hours to signup for the 2021 Regional or else the Crowne Plaza will sign with another interested organization for that same timeframe. As a result, we started discussions with the Holiday Inn in St. Catharines and were successful to negotiate an excellent contract for the 2021 Regional. In addition, should the 2021 Regional be as successful as expected, Holiday Inn is interested in contracting for several future Regionals. On Claude’s advice, Unit 255 Board took a decision to officially request District 2 to have the Regional Tournaments approved for a window of 8-10 years ahead so the Units can strengthen their negotiating position in securing venues.</p>	<p>All</p> <p>Wiebe & Muriel</p>
<p>Membership Chair</p> <p>I. Current membership is 384. Relevant e-mails from ACBL were shared.</p>	

	<p>II. Membership drive is ongoing & will use ACBL promotional poster, once again to help clubs to recruit more members for ACBL.</p> <p>I/N Co-ordinator</p> <p>I. I/N Tournament – Will be held again in August 2019.</p> <p>II. Helen Shields Rookie Master event will be held at BCON on April 10 Muriel to confirm who will be the lead.</p> <p>Education Chair</p> <p>I. Pre-game mini Lessons at BCON (6 times a week) & NOTL DBC (once a week) are continuing.</p> <p>II. Bob Jarvis conducted 3 workshops on Notrump at BCON for novice and intermediate players.</p> <p>III. Lorna Johnson & John Mackay commenced a weekly mentorship program at BCON for novice and intermediate players at BCON in November 2018 and will continue till end April 2019.</p> <p>IV. Allan Utz is continuing his weekly Beginner programs in Welland and Fonthill.</p> <p>V. Alex Chartier continued teaching and supervised play games in Crystal Beach during summer.</p> <p>VI. Marlene Walther continues her Bridge workshops in NOTL.</p> <p>VII. Ed Hills organized the Bridge program at 4 elementary schools of Niagara District Public School Board. The annual school Bridge tournament in Smithville will be held on April 5th to conclude the 2018/2019 program.</p> <p>VIII. BCON's Bridge Education Pathway Program (BEPP) progressed as planned, successfully delivering 6 courses in the program to 100 students. Chandi recently handed over BEPP to BCON's Education Chair, Jane Jennings, who will lead it in 2019.</p>	<p>Kathy</p> <p>Lucy Muriel</p>
7	<p>Reports as Appropriate</p> <p>a) Recorder – Nothing new to report</p> <p>b) Disciplinary Chair – No issues at the moment.</p>	
8	<p>Other Business</p> <p>a) District 18 Survey of 499ers – To be reviewed at a later board meeting.</p>	<p>Muriel</p>
9	<p>Next Meeting</p> <p>Focusing on AGM Planning and Budget 2019, will be held at BCON on Wednesday, March 13, 2019 at 4:30 pm.</p>	<p>Muriel</p>
	<p>Adjournment at 7:00 pm</p>	