



Unit 255 3rd Annual AGM

August 25, 2020
Virtually via Zoom

Agenda Item		Minutes	
	In attendance:	Muriel Tremblay, Wiebe Hoogland, Kathy Morrison, Claude Tremblay, Dena Jones , 48 total Please see <i>Attachment #1</i> for all those in attendance.	
1	Welcome from the President	<p>Muriel called the meeting to order at 6pm.</p> <ul style="list-style-type: none"> • Everything has changed since the preparation for the AGM originally planned for April. • COVID-19 brought a complete halt to all club bridge games and plans remain suspended indefinitely. We are well placed to resume once social distancing is lifted. • Our unit exists to support clubs and provide excellent opportunities for our members to compete in bridge tournaments. We will restart tournaments as soon as it is safe to do so. • With Eleanor Grill's passing, unfortunately the Camelot Club no longer exists. • Muriel thanked the outgoing Board members, and introduced the new Board members: <ul style="list-style-type: none"> - Muriel Tremblay, President - Wiebe Hoogland, Vice President, Membership Chair & ACBL Electronic Contact - Claude Tremblay, Tournament Coordinator - Kathy Morrison, Treasurer - Dena Jones, Secretary - Chandi Jayawardena, Education Chair and I/N Coordinator 	Muriel Tremblay
2	Review Minutes from AGM April 2, 2019 (available on unit255.com)		Dena Jones
	a) Motion to approve	Moved by Dena Jones; second by Kathy Morrison. Motion carried.	Dena Jones
	b) Matters arising	None	
3	Update on our 2nd year		
	a) Tournaments	<p>Refer to <i>Attachement #2</i></p> <ul style="list-style-type: none"> • We had four tournaments in 2019, all which were profitable. Thanks to the Tournament Chairs for running such successful tournaments. • Thanks to our current sponsor, Jaclyn Morrison of HollisWealth, and our new sponser Yvonne van Tuyl of Coldwell Banker Realty. • As of 2019 the Regional Tournaments was moved from Niagara Falls to the Holiday Inn, St. Catharines. 	Claude Tremblay

Agenda Item	Minutes	
<p>b) Financial Year End Report</p>	<p>Refer to <i>Attachment #3</i> Review of major expenses include:</p> <ul style="list-style-type: none"> • Running tournaments • Supporting clubs within the Unit <p>Motion to approve 2019 Year end financial statements: Moved by Kathy Morrison; second by Jerry Smee. Motion carried.</p>	<p>Kathy Morrison</p>
<p>c) Budget for 2020</p>	<p>Refer to <i>Attachment #4</i></p> <ul style="list-style-type: none"> • The original 2020 budget was revised, and significantly decreased such that it is more applicable to the current 2020 limitations of Covid 19. • Storage facility (previously budgeted) was removed from the current budget, but will be included in the 2021 budget. Future plans are to use a public storage facility to store the Unit's equipment and supplies, to make it accessible to all Tournament Chairs. <p>Motion to approve 2020 Unit 255 Budget: Moved by Kathy Morrison; second by Brian Jones. Motion carried.</p>	<p>Kathy Morrison</p>
<p>4 Winners of Masterpoint Races</p>		<p>Muriel Tremblay</p>
	<p>Refer to <i>Attachment #5</i></p> <ul style="list-style-type: none"> • Normally, certificates are awarded to the winners. Muriel advised members to look at the website, unit255.com to see winners. • The Helen Shanbrom Ace of Clubs is awarded to the players in each category who have earned the most Masterpoints at club games only. • The Mini-McKenney is awarded to the players in each category who have earned the most Masterpoints at club games and at tournaments. • The Online Race recognizes the players in each category who have earned the most Masterpoints playing online. <ul style="list-style-type: none"> • Congratulations to all winners who have worked very hard to improve their Bridge game. • Muriel suggested that once we are able to gather as a group, certificates will be formally presented. <ul style="list-style-type: none"> • Kathy Morrison announced that Jerry Smee is the District 2 winner for most Masterpoints in his category. <p>For 2020, as play continues to be online, the races will be such that points earned at:</p> <ul style="list-style-type: none"> • virtual club games will apply towards the Helen Shanbrom Ace of Clubs Race. • other BBO eligible games will apply towards the Online Race. • ACBL tournaments held on BBO, will apply towards the Mini-McKenney Race 	

Agenda Item	Minutes	
5 Update By-Laws	<p>By-laws available on unit255.com Motion to update Section 6.4. Number</p> <p>From: Section 6.4 Number. The Board of Directors shall consist of seven (7) members. All directors must be members in good standing of the ACBL as well as members of the Unit. Four (4) of the directors shall be elected by the Unit members and each of the existing clubs within the Unit shall nominate 1 person to be on the Unit Board of Directors.</p> <p>To: Section 6.4 Number. The Board of Directors shall consist of seven (7) members. All directors must be members in good standing of the ACBL as well as members of the Unit. Each of the existing clubs within the Unit shall nominate one (1) person to be on the Unit Board of Directors, the balance of the directors shall be elected by the Unit members.</p> <p>Motion to approve update to by-laws Section 6.4 Number: Moved by John Stevens; second by Margo Carter. Motion carried.</p>	Muriel Tremblay
	<p>Motion to update Section 6.5. Term of Office</p> <p>From: Section 6.5 Term of Office. Two (2) directors shall be elected each year for terms of office of two (2) years, the terms to commence the first week of May following the election. All Board Members shall hold office until their successors are elected and qualified or until their sooner death, resignation or removal.</p> <p>To: Section 6.5 Term of Office. Two (2) directors shall be elected each year for terms of office of three (3) years, the terms to commence the first week of January following the election. All Board Members shall hold office until their successors are elected and qualified or until their sooner death, resignation or removal.</p> <ul style="list-style-type: none"> Objective of the change is that i) term commencement aligns with fiscal year, and ii) Allows the Board member sufficient time to work on and develop projects. <p>Proposed that revision read:</p> <p>Section 6.5. Term of Office. At large directors shall be elected each year for terms of office of three (3) years, the terms to commence the first week of January following the election. All Board Members shall hold office until their successors are elected and qualified or until their sooner death, resignation or removal</p> <p>Motion to approve update to Section 6.5. Term of Office. Moved by Kathy Morrison, second by Jerry Smee. Motion carried</p>	

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		<p>Motion to update Section 6.14 Voting by Proxy</p> <p>From: Section 6.14 Voting by Proxy. Voting by proxy is not permitted.</p> <p>To: Section 6.14 Voting by Proxy. Voting by proxy is permitted with the limit of only one proxy can be held by a voting member at the meeting.</p> <ul style="list-style-type: none"> • Discussion ensued on purpose of allowing proxies <p>Motion to approve update to Section 6.14 Voting by Proxy. Moved by Claude Tremblay, second by Dena Jones. Five (5) opposed, motion carried.</p>	
6	New Business		Muriel Tremblay
	How can we help clubs re-open their face-to-face games	<p>Muriel opened the forum for people to suggest ideas to help clubs once they re-open. Suggestions included the Unit paying for:</p> <ul style="list-style-type: none"> • Hand sanitizer and masks • Plastic guards for the tables • Re-opening celebration • Marketing to promote new membership • Communication, both at the clubs and virtually, to inform current members of safety measures in place. • Devices, such as tablets, to play on, to potentially eliminate the need for cards • Assist with bulk purchase of bridge supplies, ie bidding boxes, so that members can use their own. • A further suggestion was that in an effort of maintaining social distancing, four tables could be combined to make a single “bridge” table. 	
7	Adjournment	<p>Kathy Morrison to moved to adjourn.</p> <p>Meeting adjourned at 7:15pm</p>	Muriel Tremblay

Unit 255 AGM August 25, 2020

The following members attended our Annual General Meeting last night

Abdul	Kaderali	Peggy Sue	Verkerk
Brian	Jones	Rod	Sumner
Brian	Macartney	Selina	Volpatti
Carol	Boyer	Sharon	Stevens
Chris	Loat	Sheila	Marcantonio
Claude	Tremblay	Sophie	Chess
Dena	Jones	Sylvia	Kemp
Dianne	Kunselman	Tim	Butt
Dianne	Smith	Tom	Perris
Donna	Williams	Wiebe	Hoogland
Dot	Duchnicki	Verne	Chant
Elaine	Gill	Unknown Ipad	2
George	Challonner		
Jan	Andreychuk		
Jane	Jennings		
Jeannie	Bennici		
Jerry	Smee		
John	Mackay		
John	Stevens		
June	Lumbar		
Kathy	Morrison		
Keith	Burkell		
Lance	Turcott		
Lane	Byl		
Linda	Thatcher		
Liz	Bryers		
Liz	Challonner		
Lorna	Johnson		
Lucy	McEwen		
Margaret	Dykstra		
Margo	Carter		
Muriel	Tremblay		
Myrna	Mackey		
Paul	Cronin		
Paul	Downie		

Unit 255 Tournament Coordinator Report for 2019

Attachment #2

Unit 255 Tournament Schedule

We now have 4 tournaments: Open in February, Spring 750 in June, 299^{er} in August and Open in November. In the odd years instead of a Sectional in November we run a Regional. Our three (3) Sectional tournaments brought in a profit of approximately \$10,000 and our Regional brought in a profit of \$20,000 in 2019.

Equipment

The \$24,000 Grant we received from the Federal Government was used to buy tournament equipment. In addition, we invested more than \$15,000 to complete the purchase of equipment to allow us to run our tournaments in a self-sufficient manner.

Sponsorship

We currently have two sponsors for our Unit: Jaclyn Morrison from HollisWealth who sponsors our tournaments and Yvonne van Tuyl from Coldwell Banker Realty who sponsors our Unit.

As soon as the restrictions due to Covid-19 are lifted we intend to continue our search for additional sponsors.

Storage

Due to Covid-19 and the cancellation of all our tournaments, we decided to keep the equipment in a private facility in order to minimize our expenses. When the restrictions from Covid-19 are lifted and we resume our tournaments we will be looking for a new location to store all our equipment to make it more accessible to all of the Tournament Chairs.

General

In 2019, we decided to move our Regional tournament from Niagara Falls to St-Catharines. As results, the Holiday Inn in St Catharines will be our new home for our Regional Tournaments.

As a result of our investment in equipment for our tournaments we received a request from another Unit. The rental of our equipment will bring another source of revenue to our Unit.

NIAGARA AREA BRIDGE LEAGUE

UNIT 255, INC

Incorporated without share capital under the laws of Ontario

2019

John G. Mackay
Management & Consulting Services
76 Roehampton Ave., Unit 905
(905) 931-1031, john.mackay@bell.net

NOTICE TO READER

I have prepared the Statement of Surplus and/or Deficit for Niagara Area Bridge League Unit 255, Inc and summaries of pertinent transactions for the period ended December 31, 2019. Statements and summaries were prepared from information and documents supplied by the directors and reflect only those transactions undertaken by the not-for-profit organization for the period stated.

An Opening and Closing Balance Sheet and attendant reports have also been completed after a complete review and discussion with the directors of Niagara Area Bridge League Unit 255, Inc.

St. Catharines, Ontario
August 1, 2020

Business Management &
Consulting Services

NIAGARA AREA BRIDGE LEAGUE UNIT 255, INC

NOTES

DECEMBER 31, 2019

- 1 Niagara Area Bridge League Unit 255, Inc was incorporated on February 1, 2018 under the letters patent issued by the Minister of Government and Company Services.**

Unit 255 of the ACBL is a non-for-profit entity under the Income Tax Act (Canada) and, as such is exempt from income taxes under section 149(1)(f).

- 2 The purpose of the Unit is to foster community welfare in the furtherance of the game of contract bridge in its various forms of competition; to promulgate high standards of conduct and ethics to its members, and to enforce such standards; to provide organized bridge activities and services to satisfy the social, recreational and competitive needs of the membership and the community; to promote and support the educational program to conduct tournaments and other competitive events and to conduct such other activities as may be in keeping with its principal objectives.**

- 3 The current first directors are:**

Muriel Tremblay	Chair/President
Wiebe Hoogland	Vice Chair
Kathy Morrison	Treasurer
Dena Jones	Secretary

- 4 All Expenses were disbursed based on the Grant Proceeds received from the Federal Government for the use of Niagara Area Bridge League Unit 255, Inc.. Grant was received in the amount of \$24,401.00**
- 5 Equipment purchases are written off as expenses at cost. As a not-for-profit organization the accumulation of equipment and amortization is not required on a straight-line basis over a period of time. There are no income tax consequences.**
- 6 An equipment and supplies inventory is on hand and is enclosed with the 2019 Financial Report.**
- 7 Short term investments are currently Cash in the Bank and listed as Net Assets at December 31.**

**NIAGARA AREA BRIDGE LEAGUE
UNIT 255, INC**

NOTES 2

SUMMARY OF INVENTORY

**ALL EQUIPMENT AND INVENTORY ITEMS ARE TREATED AS "CASH" EXPENSES
AND DISBURSED AS THEY OCCUR.**

ITEM	QUANTITY	UNIT PRICE	COST
DEALER 4	1	\$6,445.00	\$6,445.00
TABLES	120	\$40.00	\$4,800.00
BRIDGEMATE	82	\$180.00	\$14,760.00
BRIDGEMATE SERVER	2	\$390.00	\$780.00
BID BOXES	480	\$9.00	\$4,320.00
BOARDS	20	\$100.00	\$2,000.00
BOARD CASES	20	\$80.00	\$1,600.00
TABLE MATS MITCHELL	198	\$5.00	\$990.00
TABLE MATS HOWELL	41	\$5.00	\$205.00
			\$35,900.00

NIAGARA AREA BRIDGE LEAGUE

UNIT 255, INC

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FINANCIAL POSTION

AS AT DECEMBER 31, 2019

ASSETS

CURRENT

CASH IN BANK	CANADIAN	\$30,072.18
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		\$30,072.18
		<hr/>

LIABILITIES AND NET ASSETS

NET ASSETS

RESERVE FUNDS	BALANCE OF FUNDS FROM OPERATING UNIT 255	\$30,072.18
		<hr/>
		\$30,072.18
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**NIAGARA AREA BRIDGE LEAGUE
UNIT 255, INC.
JANUARY 1, 2019 TO DECEMBER 31, 2019**

REVENUE	2018		2019	
SOURCE OF FUNDS				
SURPLUS - JANUARY 1, 2019	19,712.64		17,557.76	
SC-GRANT			24,401.00	
ACBL MEMBERSHIP FEES	1,883.28		1,997.72	
STAC INCOME	1,017.40		1,211.95	
HOLLISWEALTH SPONSORSHIP			2,000.00	
RENTAL INCOME			141.00	
PREPAID TOURNAMENT EXPENSES	3,002.87		-	5,350.67
	<u>25,616.19</u>			<u>47,309.43</u>
TOURNAMENTS				
FEBRUARY SECTIONAL	-2,791.11		2,913.44	
JUNE SECTIONAL			4,593.45	
AUGUST I/N	1,185.45		3,583.50	
NOVEMBER SECTIONAL	5,263.50			
NOVEMBER REGIONAL			20,051.05	31,141.44
				<u>31,141.44</u>
TOTAL REVENUE	29,274.03			78,450.87
DISBURSEMENTS				
EXPENSES				
ADMINISTRATION	588.81		313.44	
BANK FEES	71.71		18.96	
BRIDGE SUPPLIES	3,186.51		6,065.16	
EQUIPMENT	1,581.53	NOTE 5	14,757.33	
TOURNAMENT EQUIPMENT		NOTE 5	24,398.96	
SPECIAL GAMES				
ANNUAL GENERAL MEETING	458.15		134.39	
HELEN SHEILDS ROOKIE/MASTER	732.16		204.39	
ERIN BERRY ROOKIE/MASTER	150.75		216.75	555.53
EDUCATION SUPPORT	1,413.20			1,850.00
KIBITZER	352.96			419.31
PREPAID DISBURSEMENTS	3,002.87			-
WEBSITE	177.82			-
	<u>11,716.47</u>			<u>48,378.69</u>
SURPLUS	17,557.56			30,072.18

Niagara Area Bridge League

Revenue	2020 Budget
ACBL Membership	\$2,000
STAC	
Tournaments	
February-2020	3200
June-2020	
August-2020	
November-2020	
Total Revenue	\$5,200
Expenses	
Administration	\$100
Bank Charge	\$75
Equipment (tables)	
Tournament Equipment	\$2,000
Expendable Supplies	\$2,000
Kibitzer	\$400
Education	\$500
Storage	
Special Games	
AGM	
Erin Berry	
Helen Shields	
Insurance	
Website	\$400
Other	
Total Expenses	<u><u>\$5,475</u></u>
Profit (Loss)	\$(275)

2019 Masterpoint Race Winners

MP	Ace of Clubs	Mini-McKenny	Online
0-5	Zac Reimer	Zac Reimer	Valerie Saari
5-20	Tim Wright	Tim Wright	Andrew Cameron
20-50	Steve Williams	Steve Williams	Joan Larocque
50-100	Leslie Nash	Leslie Nash	Joan Goodfiled
100-200	Tom Perris	Tom Perris	Cam Nelson
200-300	Doug Newman	Harold Cook	Donna Cole (=)
200-300	Doug Newman	Harold Cook	Marlene Walther (=)
300-500	Jean Roynon	Allan Utz	Wendy McGregor
500-1000	Sandra Felton	Chandi Jayawardena	Rob Kischuk
1000-1500	Kathy Morrison	Kathy Morrison	Dorothy Duchnicki
1500-2500	Barb Staples	Motaz Faraq	Rod Jansen
2500-3500	John MacKay	John MacKay	Carol Leroux
3500-5000	Brian MacCartney	John Stevens	-----
5000-7500	Jerry Smee	Keith Heckley	-----