



Minutes of the Board of Director's Meeting

Monday, April 16, 2018, 4:30 pm

Bridge Centre of Niagara

Present: Muriel Tremblay, Elinor Grill, Wiebe Hoogland, Chris Loat, Lucy McEwen, Kathy Morrison, Chandi Jayawardena

In Attendance: Paul Cronin, Claude Tremblay

Excused: John Mackay

#	Item	Action
1	Welcome and Call to Order Muriel made the welcome and called the meeting to order.	
2	Review and Approval of Agenda Moved by Chris and seconded by Kathy that the agenda be approved. All in favour. Approved.	
3	Review and Approval of Minutes from the Board Meeting on February 26 Moved by Chris and seconded by Wiebe that the both minutes be approved with two minor changes. All in favour. Approved.	Chandi
4	Review and Approval of Minutes from AGM on March 3 Deferred to next Board meeting.	Chandi
5	President's Report <ul style="list-style-type: none"> ○ We ran a very successful 1st AGM for our Unit 255 with 19.5 tables. There were over 60 ○ members attending the meeting. ○ Our next big event is the Helen Shields Rookie/Master game on April 17th. I have been working ○ with Lucy and Chandi to secure enough players to make up 34 tables. ○ Wiebe and I attended the D2 Board of Directors meeting on March 30th and 31st in Toronto. ○ I have been working with Lucy, Claude and Wiebe in preparation for the I/N Sectional in August. ○ I signed the MOU with Unit 166 for the disposition of funds to be given to Unit 255. 	
6	Treasurer's Report Moved by Chris and seconded by Kathy the report be approved. All in favour. Approved.	

7	<p>Reports from Committee Chairs</p> <p>a) D2 BOD Meeting – March 30/31 – Discussions were mainly on tournaments. David Halasi was elected the President of District 2.</p> <p>b) Membership Chair</p> <ul style="list-style-type: none"> i) Current membership is 404 ii) Membership drive will be done by posters and announcements at clubs to recruit more members for ACBL. <p>c) ACBL Electronic Contact</p> <ul style="list-style-type: none"> i) 285 members of U255 have e-mail contacts. <p>d) Website - Posting as requests come to Kathy.</p> <p>e) Tournament Chair</p> <ul style="list-style-type: none"> i) Tournament Schedule from 2018 to 2027 was presented by Claude. ii) Budget Proforma <ul style="list-style-type: none"> WRT Sectionals Claude has developed a Pro Forma Budget for these tournaments and sought approval from the Board regarding the general approach. After discussion the following decisions were made: Income: <ul style="list-style-type: none"> 1. Charge \$14 for Sectional and \$17 for Regional 2. Charge students \$10. for the I/N Tournament and \$5. for other Sectionals and Regionals Expenses: <ul style="list-style-type: none"> 1. Honorarium: I/N Sectional Chair \$300, all other Sectionals Chair \$499 and Regional Chair \$2,000 (if the Chair chooses to get help from other people to perform the duties then the cost comes out of the Honorarium). Will be provided with a free hotel room, but no per diem. 2. Local Game Directors (up to 750mps): Director In Charge (DIC) will be paid \$150/session and associate director \$100/session when a second event is run. The responsibilities of the local DIC are identical to what our club directors do, except there is no need to look after coffee/cookies and they have to generate a financial report and save games separate from local club games. DIC could find a volunteer to make up boards or use the associate when available. 3. ACBL Directors: whatever the going rate is i.e. Local TD (US\$120), ATD (US\$159), TD (US\$189) and National ATD (US\$209) plus per diem, travel and accommodation. 4. Venue: BCON (C\$400 all inclusive) According to their Policy Manual the rental of their room is C\$200/day. Bridge Equipment and printing of hand records/summaries C\$100. Rentals – Will be based on the current rates charged by BCON. iii) Tournament Supplies <ul style="list-style-type: none"> After discussion the following decisions were made: 	Kathy
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5. Equipment:

- a. For Regional Tournament rent equipment from U166 at \$3/table (they charge \$1.50 from their clubs)
 - b. For Sectional Tournaments rent from the clubs/buy our own equipment.
 - i. BCON provides both the tables and bridge equipment and is paid \$1/table that they supply
 - ii. NOTL provides only the bridge equipment and is paid \$.50/table of equipment supplied
 - c. Purchase the following in the 2018
 - i. a set of 30 bridgemates (case C\$90, server C\$390 and terminal C\$190) approx. C\$6,200.
 - ii. 35 tables @ C\$30
 - iii. 25 sets of bid boxes @ C\$40/set.
 - iv. 8 sets of Table mats will be designed and printed locally but will require lamination (C\$1,000).
 - v. Total equipment investment approximately C\$9,000
 - 6. **Volunteers:** some free plays will be required for our volunteers budget up to \$300
 - 7. **Prizes:** I/N 10 trophies and coffee mugs with U255 logo (\$2) for other Sectionals we should still budget \$500.
 - 8. **Publicity:** budget C\$150 to promote the event and make copies for distribution
 - 9. **Hospitality:** budget C\$1,500 for the duration of Sectional event (Breakfast @ C\$200 & Lunch @ C\$300)
 - 10. **Miscellaneous:** budget C\$500 (needs approval of Unit Tournament Chair prior to use)
- We received approval from ACBL to proceed with the I/N Sectional and our flyer is already mounted on the ACBL website. Debbie Vicknair, ACBL, added to the flyer the following: "extra C\$4 for lapsed ACBL Members"

f) Education Chair

- o Congratulated Ed Hills for organizing a school Bridge tournament (in Smithville on April 20th) to conclude the 2018 Bridge Program at 5 Schools of Niagara District Public School Board. Confirmed that the Board of ACBL Unit 255 has approved a contribution of \$300 towards this event and requested Ed to include the Unit's logo in publicity material. I will volunteer at this event and Ed has asked me to use this opportunity to promote Bridge education with parents and teachers.
- o The breakdown of Board approved **\$1,113** Unit 255 Education Costs in 2018 is as follows:
 - \$188** Printing costs of "Bridge Tournament Preparations" workshop - Owed to Chandi

Claude

	<p>\$625 Contribution towards 2018 ACBL books for BCON’s Bridge Education Pathway Program (\$5 X 125 books) - Owed to BCON</p> <p>\$300 Contribution towards 2018 School Bridge Tournament in Smithville - Owed to Ed Hills</p> <ul style="list-style-type: none"> ○ BCON’s Bridge Education Pathway Program (BEPP) was launched on March 21, 2018 with ACBL Board Director, Paul Janicki as the guest of honor. Currently BEPP is being implemented as planned. <p>g) Publicity/Promotion</p> <ul style="list-style-type: none"> ○ Formed a Publicity / Editorial Committee (Chandi, Heather, Barb, Elinor & Mickey) to produce e-News Quarterly of Unit 255 from late spring 2018. ○ Obtained Unit 255 logo (in PNG format) from Jerry and shared it with Directors and Chairs. ○ Requested the Editor of Kibitzer, to update Elinor's e-mail address to elinorgrill@gmail.com <p>h) I/N Co-ordinator</p> <ul style="list-style-type: none"> i) Helen Shields R/M - All set for a successful event with over 34 tables and a reception with wine ii) I/N Tournament - Will be organized as discussed before, in August. Flyer was approved. 	
8	<p>Reports as Appropriate</p> <ul style="list-style-type: none"> • Recorder <ul style="list-style-type: none"> ○ One complaint was received during the St. Catharines sectional, but not required to take any action. • Disciplinary Chair <ul style="list-style-type: none"> ○ No issues at the moment. 	
9	<p>Other Business</p> <p>Support for Easy Bridge at BCON - The Board approved \$300 for hospitality during 2018.</p>	Kathy & Chris
	<p>Next Meeting</p> <p>Will be held at BCON on Monday, June 4, 2018 at 4:30 pm.</p>	Muriel
	<p>Adjournment - At 7:10 pm.</p>	