

January 12, 2021 Unit 255 Board of Directors Meeting Virtual via Zoom

In Attendance: Wiebe Hoogland, Dena Jones, Kathy Morrison, Claude Tremblay, Muriel Tremblay, Steve Calcott, Heather Beckman; Regrets: John MacKay; Invited guest: Paul Cronin

1. Welcome and Call to Order (Muriel)

- Muriel called the meeting to order at 19:00.
- She welcomed our two new Board members, Heather Beckman and Steve Calcott, and thanked them for joining the Unit 255 Board of Directors.
- **2.** Review and Approval of Agenda (Muriel)- Moved by Muriel, seconded by Kathy. Approved.
- Review and Approval of Minutes from Nov. 10, 2020 Meeting (Dena)-Moved by Dena, seconded by Kathy. Approved.
 - a) Actions arising none

4. Treasurer's 2020 Financial Year-End Statement, Attachment #1 (Kathy)

- The line item for Education refers to Muriel's ACBL Online Teaching Certification. (Approved on Nov 10, 2020, Item #7)
- The Unit bank account has now been set up to receive funds by e-transfer.
 This is working well, and recent payments from ACBL have been received in this way.
- Approval moved by Kathy, seconded by Dena. Approved

5. 2021 Budget Review and Approval, Attachment #2 (Kathy)

 The Budget takes into consideration that Covid 19 restrictions are still in force and that the Unit has limited income as well as limited expenses.

6. Elections of New Board Members and Committee Chairs (Muriel)

- (I) President- Wiebe Hoogland- Nominated by Kathy, seconded by Claude. Acclaimed.
- (II) Vice President- Steve Calcott- Nominated by Wiebe, seconded by Kathy. Acclaimed
- (III) Secretary- Dena Jones (No change)
- **(IV)** Treasurer- Kathy Morrison (No change)
- (V) Tournament Co-ordinator- Claude Tremblay (No change)
- (VI) Education Chairs- Heather Beckman & Steve Calcott (Co-chairs)
- (VII) Intermediate/Novice (I/N) Co-ordinators- Heather Beckman & Steve Calcott
- (VIII) Webmaster- Dena Jones (No change)
- (IX) District 2 Representatives (2)- Wiebe Hoogland & John MacKay
- (X) ACBL Electronic Contact- Wiebe Hoogland (No change)
- (XI) Membership Chair- Heather Beckman

7. New Business

a) Zoom Pro account- As approved at the meeting on April 20, 2020 (Item 9a), the Unit will pay for a Zoom Pro account. This account was being held by Muriel. As Muriel is no longer a Board Member, Dena will manage a new Zoom account for the Unit.

Action Completed: Jan 13th- Dena created a Zoom Pro account in the name of Unit 255. Cost of \$169.50 has been reimbursed to Dena by Kathy.

- 8. Next Meeting- To be held May 2021. Date TBD
- 9. Meeting Adjourned 19:40

Jan 18, 2021 - E-mail vote to approve minutes to comply with submission to the bank and government.

Moved by Dena, seconded by Claude. Approved

Monthly income and expenses

Attachment #1 2020 Year End Financials

2020-01-01 through 2020-12-31

Subcategory	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20 Opening Bala	Nov-20 ance	Dec-20	Total 30072.18
Income ACBL Membership Other Income	567.94			12.40						1454.45			2034.79
Interest Income											2.78	4.25	7.03
Total Other Income											2.78	4.25	7.03
Tournaments													
August					-198.00								-198.00
February		1891.06			-396.00								1495.06
Total Tournaments		1891.06			-594.00								1297.06
Total Income	567.94	1891.06		12.40	-594.00					1454.45	2.78	4.25	3338.88
Expenses													
Administration								301.5				419.00	720.50
Bank Service Fees	1.20	1.50	1.20	3.90	1.05	2.40	0.90	0.90	0.90	0.90	0.90	5.40	21.15
Education													
Education												67.50	67.50
Expendible Supplies	31.63	2036.74		344.34									2412.71
Kibitzer		99.53				162.65			162.38			157.30	581.86
Tournament Equipment	1089.85	524.22											1614.07
Website 2020	208.64			173.62									382.26
Total Expenses	1331.32	2661.99	1.20	521.86	1.05	165.05	0.90	302.4	163.28	0.90	0.90	649.2	5800.05
Income less Expenses	-763.38	-770.93	-1.20	-509.46	-595.05	-165.05	-0.90	-302.4	-163.28	1453.55	1.88	-644.95	-2461.17
										(Closing Bala	nce	7603.98
Chequing		\$7,603.98											
Savings		\$10,007.03											
GIC		\$10,000.00											
Net Worth	,	\$27,611.01											

Attachment #2 2021 Budget

Unit 255 2021 Budget

Categories	2021
	Budget
Income	
ACBL Membership	\$ 2,000.00
Stac : Stac October	\$ 600.00
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Tournaments: August	\$ 1,000.00
Regional Tournament	\$ 1,000.00
Total Income	\$ 4,600.00
Expense	
Administration	\$ 300.00
Bank Service Fees	\$ 75.00
Education	\$ 1,000.00
Equipment Tables	\$ -
Expendible Supplies	\$ 1,000.00
	comes from our previous
Club Support	\$ 5,000.00 year's profits
Kibitzer	\$ 400.00
Special Games AGM	\$ -
Special Games Erin	\$ 250.00
Storage	\$ 250.00 \$ - \$ - \$ -
Web site	\$ -
Tournament Equipment	\$ -
Total Expenses	\$ 8,025.00
Total:	\$ (3,425.00)