**Unit 255 Board of Directors’ Meeting**

April 20, 2022 7:00 PM

Via Zoom

Minutes

**In attendance:** Heather Beckman, Wiebe Hoogland, Kathy Morrison, Claude Tremblay, Muriel Tremblay,

Regrets: Steve Williams

1. Welcome and Call to Order: Muriel called the meeting to order at 19:00
2. Purpose of this special meeting is to discuss and approve the AGM event and budget
	1. It was decided that we will hold a special event including a Unit Club Championship game and catered dinner on May 21 2022 at the NOTL Community Centre
	2. The menu as presented was approved
	3. The budget and ticket prices were approved with the agreement that we must pre-sell dinner tickets. If we do not achieve the target of 12 tables, then we will cancel the dinner and refund the money to those who have purchased tickets
	4. Responsibilities were determined as follows:
		* Heather to prepare a message to be sent to all Unit 255 members
		* Muriel to make arrangements for the catered dinner and to ask Verne to be our bar tender
		* Claude to prepare and produce tickets for sale
		* Wiebe and Kathy to arrange for table cloths, dinner plates, cutlery, wine glasses from BCON
		* Each Board member will promote the AGM to players at the two clubs and tickets will be sold at each of the clubs
		* More responsibilities may arise as we develop a more detailed plan

Next Meeting: TBD

Meeting adjourned 19:30